

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
May 23, 2016**

**PRESENT:           GORDON CRUICKSHANK (CHAIRMAN)  
                      BILL WILEY (COMMISSIONER)  
                      ELTING HASBROUCK (COMMISSIONER)  
                      DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Senior Deputy Auditor, Katie Bomberger led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for May 23, 2016. Commissioner Willey made a motion to approve the agenda as presented. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for May 23, 2016.

Senior Deputy Auditor, Katie Bomberger presented the Commissioners with Claims and Board Order Claims.

General Fund	\$99,440.68
Road & Bridge	\$68,923.22
District Court	\$5,399.04
Indigent and Charity	\$8,553.65
Junior College Tuition	\$300.00
Revaluation	\$1,111.04
Solid Waste	\$56,669.03
Weeds	\$404.77
Waterways	\$91,957.50
McCall Donnelly Snowmobile	\$501.59
Cascade Warm Lake Snowmobile	\$514.95

	Smiths Ferry Snowmobile	\$58.48
Board Order	Title III Trust	\$4,169.55
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	Total:	\$341,060.50

Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claims presented to the Commissioners. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board Order Claims as presented.

Katie Bomberger presented the Canvass of the Votes for the 2016 State Primary to the Commissioners for review and approve. Commissioner Willey made a motion to accept the canvass of votes for the 2016 State Primary. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the canvass of votes the 2016 State Primary.

Assessor, June Fullmer informed the Commissioners that assessment notices have been printed and should be mailed out in the near future. She advised that she would be on the Commissioners' Agenda for June 6, 2016, to present new values.

Clerk, Douglas Miller provided the Commissioners with an update regarding the Clerk's Office.

Captain John Coombs discussed with the Commissioners the proposed ordinance that is on the Commissioner's Agenda for June 6, 2016, to address the 4<sup>th</sup> of July at North Beach.

Treasurer, Glenna Young reported to the Commissioners that there are 65 tax deed properties that are not related to Tamarack properties. She explained that the Treasurer's Office was attempting to make contact with the owners to notify them of the current process related to their properties. She reported that tax payments are currently being received. Glenna discussed tax turnover and payment to the Jug Mountain LID.

Solid Waste Manager, Cindy Forgy reported to the Commissioners that there would be a free ad published in the Star News about the free dump days. She advised that she was working on having the metal removed from the transfer site. She reported to the Commissioners that the wood chipping had been completed by Ikola Logging. Cindy discussed the free woody debris drop off would be available for 30 days beginning May 25, 2016. She reported that she would be meeting with Paul Dionne of Lake Shore Disposal to discuss recycling matters. Cindy discussed the phone line issues that the transfer site was having.

Anne Guarino with the Building Department informed the Commissioners that she had completed the pdq report for her job task analysis. She reported that up to 57 building permits and reported on the revenue that had been collected. Anne advised that Annette Derrick had been in the field conducting inspections while she had been working on plan reviews. Commissioner Willy had a question regarding the enforcement of building inspections and Anne provided a brief overview of the process. Commissioner Hasbrouck asked how many

violations are enforced each year? Anne advised that the trend of enforcement issues was about the same that it has been in the past years.

Court Services Director, Skip Clapp presented the Memorandum of Understanding for Clinical Services at the Valley County Juvenile Detention Center. Skip explained that Idaho Department of Juvenile Corrections financially supports the clinician which is currently Mr. Jake Wilson. Skip provided an overview of how the data is collected and analyzed by Boise State University. Commissioner Willey made a motion to sign the Memorandum of Understanding for Clinical Services at the Valley County Juvenile Detention Center. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to sign the Memorandum of Understanding of Clinical Services at the Valley County Juvenile Detention Center. Skip reported that there are two residents from Washington County at the Valley County Juvenile Detention Center. He advised that he would be conducting interviews for the Juvenile Detention Supervisor on May 25<sup>th</sup>, 2016.

IT Administrator, David Crawford reported that the backup for the Sheriff's Host System had been updated and he gave an overview of the impact this update will have and how it relates to future projects. He advised that he was still working on the IP phones for the IT Department, Road Department and McCall Annex.

Planning & Zoning Administrator, Cynda Herrick discussed the dissolution of West Central Mountains and she reported that the water trails would fall under her. She has some concerns with the function of the waterways trails that involve other counties. She advised that she would continue the effort of the waterway trails and explained would attempt to combine with the science by way. She advised that she had met with Delta James to determine how it looked when combined. Commissioner Hasbrouck asked what the goal was for the water trails? Cynda advised that economic development matter and explained how information could be distributed to those that are interested. Larry Laxson advised that protection of private property land owners was important to identify. Commissioner Hasbrouck asked if there was any funding available to cover the cost? Cynda reported on those who make a contribution and advised that her goal is to stop duplications of efforts. Cynda reported that there are several areas where there story boards are available that could be confusing. Cynda spoke about a meeting that she attended regarding the Payette Scenic Loop. She reported that the plan would be in place in order not to abandon railways. Cynda explained that it was important to find alternative routes. Cynda presented the support letter fort the Commissioners to review and consider for the Weiser-Payette Rivers Trail. Commissioner Hasbrouck made a motion to sign the letter of support for the Weiser-Payette Rivers Trail. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the letter of support for the Weiser-Payette Rivers Trail. Cynda reported that she would be representing the Housing Trust as the Treasurer but it would be a temporary position. Cynda reported on the 4<sup>th</sup> of July Ordinance and discussed enforcement of the ban on alcohol.

Recreation Director, Larry Laxson reported on several meetings that he had attended on behalf of the Recreation Department. He advised that he would be leaving for Challis to meet with Dorothy Moon regarding recreation and Regional Director of the Forest Service. Larry informed the Commissioners on why he feels that it was important for him to attend as many meetings as he does to be fully aware of land issues and how it impacts recreationist.

Alyson Staats with University of Idaho Extension Office provided an update for the Commissioners. She reported that there would be a proposed volunteer project to paint the

Valley County Fairground Buildings. She advised that there would be a big push for a donation of paint. She reported that the waterlines are still being looked at to be repaired. She gave a brief update on the grant application that was submitted to repair the waterlines and bathroom. Chairman Cruickshank proposed that Valley County purchase the paint for the Valley County Fairground Buildings and suggested that Alyson provide a list of other repairs that need to be conducted at the fairground. Chairman Cruickshank suggested that the Road Department make a contribution because of the space that is utilized by the Road Department. Alyson reported that the weigh ins for 4H has gone well. She also provided a brief overview of the Youth Advisory Committee Program that appeared to be successful with over 100 participants.

Human Resource Director, Ken Arment advised that he would be conducting interviews for the Road Department positions on May 24, 2016, and the Juvenile Detention Supervisor position on May 25, 2016. Ken presented to the Commissioners his opinion regarding the scenic byways program.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent and Charity at 10:40 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent and Charity at

Decision after Indigent and Charity:

16-AS063	Hearing cancelled Hospital Withdrew
16-AS063	Order of Dismissal
16-MG082	Request for Final Denial
15-SW061	Request to take out of suspension and approval
16-DH067	Request for Notice of Suspension, dates February 26, 2016, February 27, 2016, March 13, 2016 and March 18, 2016.
16-DH067	Request for Amended Denial for dates March 28, 2016 and March 30, 2016
16-SH054	Request for Denial of County Assistance
16-SH054	Request for County Indigent Lien/New Application
16-KC070	Request for release of Lien
16-SR060	Request for release of Lien

Chairman Cruickshank presented the Commissioner meeting minutes from May 16, 2016. Commissioner Willey made a motion to approve the Commissioner meeting minutes from May 16, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from May 16, 2016.

Commissioner Hasbrouck made a motion to appoint Betty Ann Nettleton to CDHD Board. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to appoint Betty Ann Nettleton to the Central District Health Department Board.

Chairman Cruickshank presented the grant support letter for the State EMS Grant for the Donnelly Fire Department. Commissioner Hasbrouck made a motion to sign the grant support letter for the State EMS Grant for the Donnelly Fire Department. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to sign the grant support letter for the State EMS Grant for the Donnelly Fire Department.

Chairman Cruickshank presented the Warm Lake Contract & Agreement for the Commissioners to review related to the Warm Lake Highway Project. Mr. Jay Kiiha acting on the authority of Prosecuting Attorney, Carol Brockmann advised that he had the opportunity to review the Warm Lake Contract & Agreement and he made a few modifications to the contract & agreement. He provided an explanation for the need of the modifications that he had made to the contract & agreement. He advised that there was not a response for contractor liabilities included in the contract. Mr. Kiiha had concerns about the liquidated damages clause verbiage that was included in the agreement and he made recommendations to modify. Mr. Kiiha advised that the modifications need to be submitted to Granite for review. Commissioner Hasbrouck made a motion to authorize any available Commissioner to sign the Warm Lake Contract & Agreement between Valley County and Granite to sign final document after reviewed by Granite and Mr. Kiiha. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to authorize any available Commissioner to sign the Warm Lake Contract & Agreement between Valley County and Granite to sign final document after reviewed by Granite Excavation and Mr. Jay Kiiha.

Chairman Cruickshank began the discussion related to the Woody Biomass Utilization Project. He explained that they are looking for Valley County to be the financial administrative office. Commissioner Willey asked why the other counties did not want to participate in becoming the financial administrative office? Chairman Cruickshank believed that it was a possibility of having the Clerk's Office take on the responsibility but believed that there needed to be clear definition of the daily requirements. Commissioner Willey suggested researching the possibility of having Valley County Economic Development Committee take on the responsibility. It was suggested that the matter be researched for a period of time and a decision made at a later date.

Stephanie Nelson with Wildfire Prevention Associates presented to the Commissioners on Warren Wagon Firewise Project. She reported that she had completed first fuel mitigation contract and reported that the bid packages have been sent out for Warren Wagon Project. She requested that the Commissioners set a date for reviewing the bids. The Commissioners set a date of June 6, 2016, to review the bids for the Warren Wagon Firewise Project.

Ms. Nelson presented the HFT contract with Alzar School for the Commissioners to review and approve for a firewise program. Commissioner Willey made a motion to have the Commissioners sign the Hazard Fuel Treatment Contract with Alzar School. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the Hazard Fuel Treatment Contract with Alzar School.

Ms. Nelson informed the Commissioners about upcoming projects that are schedule and she discussed a field trip to Yellow Pine that is schedule for May 24, 2016.

Ms. Nelson reported on the success at a local level that has been taking place regarding fire mitigation in the State of Idaho. She reported on the success of the woody debris program for Valley County this year. She reported on the information boards that have been posted

throughout Valley County. She advised next Fire Working Group meeting would be on June 14, 2016. She reported that getting ready to release risk assessment notification.

City of McCall Mayor, Jakie Aymon presented to the Commissioners and reported on the fire wise matters that directly affect the City of McCall. She discussed the designation of Home Owners Associations becoming fire wise designations. She advised of several success of HOA receiving fire wise designations and reported on the work that had been conducted in several communities. Mayor Aymon advised that there would be a specific date set for fire wise programs.

Mayor Aymon reported on the surveys that have been conducted regarding 4<sup>th</sup> of July 2016. She appreciated the collaborative efforts from all agencies to develop a solution to combat all of the issues that had been identified. She reported to the Commissioners that 4<sup>th</sup> of July 2016 celebration in McCall should be very family friendly. She explained the City Ambassador program that would be implemented and believed that the community of McCall was satisfied that changes had been made. Mayor Aymon reported on the TIGER Grant Application that was submitted on behalf of City of McCall. She explained that she was confident that the grant would be funded and it would be possible that the funding could be \$8,000,000. Mayor Aymon talked about the sewer collaboration with the Payette Sewer & Water. She advised that the DEQ was requiring updates to the system and the City of McCall is attempting to determine how to raise enough funding for the upgrades that are being required by the DEQ. She explained that the City of McCall is still conducting weekly meetings with Payette Sewer & Water District to come up with a solution. She advised that a formal process needs to be in effect no later than 2018. She explained that it is a complicated matter and the discussions will continue in order to reach an amicable solution.

Commissioners adjourned the meeting at 12:30 p.m.

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Gordon Cruickshank, Chairman

Attest:

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Douglas A. Miller, Clerk