

# Valley County Board of County Commissioners

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Cascade, Idaho 83611-1350



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**DOUGLAS A. MILLER**  
*Clerk*  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
June 12, 2017**

**PRESENT:                   GORDON CRUICKSHANK (CHAIRMAN)  
                                  ELTING HASBROUCK (COMMISSIONER)  
                                  BILL WILLEY (COMMISSIONER)  
                                  DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for June 12, 2017. Commissioner Hasbrouck made a motion to approve the agenda for June 12, 2017 as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for June 12, 2017 as presented.

Senior Deputy Clerk, Christina Shaffer presented the Commissioners with Claims, Board Order Claim and Junior College Applications.

General Fund	\$116,636.13
Road & Bridge	\$56,222.86
District Court	\$8,809.90
Election Consolidation	\$189.00
Indigent & Charity	\$6,881.38
Revaluation	\$2,925.25
Solid Waste	\$1,810.13
Weeds	\$1,303.36
Waterways	\$1,203.41

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McCall Donnelly Snowmobile	\$4,852.56
Cascade Snowmobile	\$436.26
Smiths Ferry Snowmobile	\$319.14

Board Order	General Fund Reserve	\$100
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Total:	\$210,461.77
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Commissioner Hasbrouck made a motion to approve the Claims, Board Order Claims and deny the Junior College Applications because the applications are past the deadline. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and deny the Junior College Applications because the applications are past the deadline.

Assessor, June Fullmer presented to the Commissioners that assessment notices had been sent out to residents of Valley County. She advised that the appraisers were handling incoming phone calls answering questions related to assessment notices. She reported on the staffing of the McCall Department of Motor Vehicles Office. She explained that she had to bring Sue Probst back on a part time basis. She reported on the dates of the Board of Equalization to meet would be June 29<sup>th</sup> and June 30<sup>th</sup>.

Clerk, Douglas Miller informed the Commissioners about preparation of the Fiscal Year 2018 budget.

Prosecuting Attorney, Carol Brockmann reported to the Commissioners about matters that she had been addressing related to human resources. She specifically discussed matters related to Department of Transportation drug screens. She reported on a settlement that Valley County received related to the manufactures of Dynamic Random-Access Memory.

Court Services Director, Skip Clapp advised the Commissioners that Idaho Department of Juvenile Corrections would be recommending to legislation that probation officers and juvenile detention officers be moved to the Rule of 80. He reported that he was retained as the president of the Idaho Association of County Juvenile Probation Administrators. Skip advised that he had completed rewriting the Adult Misdemeanor Probation Policy and reported that he had also worked on the Juvenile Probation Policy. Skip discussed the need to write protocol and procedure for the pre-trial release program but he was awaiting rules from the State of Idaho to be determined. The Commissioners requested that Skip review with the Prosecuting Attorney and he assured that he would as well as including input from the Court. Skip discussed some transitions within his office in which he would take on the pretrial release program and Cindy Goodwin would assist Steve Ryan with the unsupervised probation and diversion cases. He also discussed the preparation of Odyssey computer program through Idaho Supreme Court. The Commissioners discussed the need to have a meeting with Skip related to the job description for the Director position. The Commissioners also discussed a scenario if the

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McCall Annex were closed how it would impact individuals on probation or in the pre-trial release program. Skip explained that the majority of the customers reside or work in the McCall area.

IT Director, David Crawford informed the Commissioners about matters related to the IT Department. He discussed the transition to a new email system. He reported that he was still interviewing for the Network Analyst position and reminded the Commissioners that he would be presenting to them next week on June 19, 2017, at 9:15 a.m. to discuss the proposed direction of the IT Department.

Planning & Zoning Administrator, Cynda Herrick reported to the Commissioners about matters related to the Planning & Zoning Department. She discussed the preparation that was being done by other cities and counties related to the eclipse event.

Recreation Director, Larry Laxson advised the Commissioners of meetings that he attended over the past three weeks. He reported on the grant that he was applying for to improve the Warm Lake warming hut. He explained what he had been doing related to the Boulder Meadows Grant for the vaulted toilet installation. Larry informed the Commissioners he would be taking a short vacation next week. Larry reported to the Commissioners that the Wellington Park was being utilized and recreationalists were leaving donations which are offsetting the cost of operations.

Road Superintendent, Jeff McFadden presented on damage that had occurred on Lick Creek Road and repairs that need to be made. He gave an overview of projects that the Road Department was currently working on. He reported on site visits that he would be conducting with FEMA in order for them to assess the damage in the backcountry. He advised that Johnson Creek was opened and Deadwood would be evaluated. Jeff reported that Weed Supervisor, Steve Anderson had been requested to conduct an inspection on crushing pit to determine if it was weed free. The Commissioners believed that the Steve would need to submit an invoice for the time it would take to inspect. He advised that he would be contracting out the work for Elk Creek Summit in order complete the work.

Jeff presented the Memorandum of Understanding with the City of Cascade for Weed Abatement to the Commissioners for approval. Commissioner Willey made a motion to approve the MOU with the City of Cascade for Weed Abatement and authorize the Chairman to sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the MOU with the City of Cascade for Weed Abatement and authorize the Chairman to sign.

Commissioner Willey made a motion to go into Executive Session per I.C. 74-206 (f)-Litigation. Commissioner Hasbrouck seconded the motion. All Commissioners voted "aye" with a roll call vote. Commissioners went into Executive Session per I.C. 74-206 (f)-Litigation at 10:33 a.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per I.C. 74-206 (f)-Litigation at 11:17 a.m. No decision was made after the Executive Session per I.C. 74-206 (f)-Litigation.

Chairman Cruickshank presented the Commissioner Meeting Minutes from June 5, 2017. Commissioner Hasbrouck made a motion to approve the Commissioner Meeting Minutes from June 5, 2017. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from June 5, 2017.

Chairman Cruickshank began the discussion related to the possible appointment of Teresa Fonselo to the Region Four Mental Health Board. Commissioner Hasbrouck made a motion to appoint Teresa Fonselo to the Region Four Mental Health Board. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to appoint Teresa Fonselo to the Region Four Mental Health Board.

Chairman Cruickshank presented the direct bill account for the Hyatt Place in Boise, Idaho. Commissioner Willey made a motion to approve the direct bill account for the Hyatt Place in Boise, Idaho. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the direct bill account for the Hyatt Place in Boise, Idaho.

Chairman Cruickshank advised that the Commissioners would be going into a closed session for Indigent & Charity at 11:22 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent and Charity at 11:31 a.m.

Decision after Indigent and Charity:

17-DM063	Denial approved 05/30/2017
17-TH076	Request for County Indigent Lien/New Application
17-CA079-7	Request for County Indigent Lien/New Application
17-MR083	Stipulation
17-TW087-2	Release of Lien
17-RW059	Release of Lien
17-RH083	Request for County Indigent Lien/New Application
17-TH076	Request for Denial
17-CA079-7	Request for Denial

Valley County Veteran Services Officer, Major Mike Keithly presented to the Commissioners and provided them with a Quarterly/Semiannual Veterans' Service Officer Report for review. A copy of the handout would be appended to the Commissioner Meeting Minutes.

Mr. Ken Deibert 1130 Mo's Way McCall, Idaho, presented to the Commissioners because of dispute related to current tax liability. He provided a copy of handout for the Commissioners to

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consider. He advised that he had resided in Valley County fulltime since 2012. He advised that he had his home reinsured and had to have an inspection. During the inspection it was determined that the square footage of his home was documented incorrectly by the Assessor's Office. He provided a detailed account of the discrepancy. He believed that he had been taxed on an incorrect square footage amount for the past five years. He believed that he was owed \$2,102 because of overpayments that had been made to Valley County for tax payments over the past five years. He acknowledged that he had not appealed the value in the past because he was unaware that the square footage figure that Valley County had was incorrect. Appraiser, Maurice Price presented to the Commissioners related to the matter. Assessor, June Fullmer reported to the Commissioners that the correction had been made related to the square footage of the home of Mr. Ken Deibert. Mr. Deibert advised that the valued assessment of his home had decreased from 2016 to 2017. The Commissioners advised that the tax payments had already been distributed to the taxing districts and the Commissioners were unable to refund the tax payments back to Mr. Deibert. Mr. Deibert advised that he spoke with a former member of the Idaho State Tax Commission which reported to him that Valley County could provide him with some relief but there is nothing in statute that indicates that Valley County is required to provide him with a refund for overpayment but there is also nothing in statute that indicates reimbursement cannot be made. The Commissioners advised that the matter would be taken under advisement and researched with the Treasurer's Office.

Commissioners recessed for lunch at 12:15 p.m.

Commissioners returned from lunch at 1:00 p.m.

Road Superintendent, Jeff McFadden began the discussion related to the Warren Wagon Road Right of Way. He explained that he met with Jason King with Idaho Department of Lands and Daniel Salania with Western Federal Lands. He explained that there would need to be a right of way swap with Idaho Department of Lands on Warren Wagon Road. Jeff provided an overview of both of the right of ways and the area of impact. Jeff advised that Mr. Salania would be bringing the matter to his board. The Commissioners advised that they would be in support of a potential Right of Way exchange with Idaho Department of Lands.

Chairman, Gene Tyler with the Republican Central Committee presented to the Commissioners. Mr. Tyler introduced himself formally to the Commissioners and informed them of some changes that have occurred with the Republican Central Committee. He advised that former Chairman, Warren Drake had resigned his position and the Republican Central Committee went through the formal process to select another Chairman. He advised that the Republican Central Committee was prepared to attend the yearly meeting which would be on July of 2017 in Coeur d'Alene, Idaho. Mr. Tyler reported to the Commissioners that the Republican Central Committee was making a recommendation of Mr. Scott Carver as the next County Coroner and had submitted their written recommendations to the Commissioners. Mr. Tyler provided an overview of the interview process and advised that the other individual who had submitted their name was Mr. Dennis Stewart. Mr. Tyler advised that Mr. Carver had the qualifications which are needed to act as the Coroner. The Commissioners placed the matter on the agenda for June 19, 2017, at 9:45 a.m.

Chairman Cruickshank presented the Settlement of the Payette National Forest Travel Management Plan. Chairman Cruickshank explained the conditions that have been included

into the settlement. Commissioner Willey made a motion to approve the settlement of the Payette National Forest Travel Management Plan. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the settlement of the Payette National Forest Travel Management Plan.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 74-206(f)-Litigation. Commissioner Willey seconded the motion. No further discussion, all Commissioners voted "aye" with a roll call vote. Commissioners went into Executive Session per I.C. 74-206(f)-Litigation at 2:01 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per I.C. 74-206(f)-Litigation at 2:40 p.m. No decision was made after the Executive Session per I.C. 74-206(f)-Litigation.

Chairman Cruickshank began the discussion related to the Floodplain Map Appeal. Chairman Cruickshank opened the meeting to allow members of the audience to present. Planning & Zoning Administrator, Cynda Herrick conveyed that the Commissioners have forty days left to appeal the current Floodplain Map created by FEMA. Engineer, Doug Camenisch advised the Commissioners what would be required to appeal the existing maps. He opined that the costs would be at least \$25,000 to conduct the study. Doug believed that the new FEMA Map that utilized LIDAR technology provided better data that was not available in 1989 when the original maps were created. He questioned the new elevations of the model that classified sections of Kelly's White Water Park as a weir. Cynda discussed the requirements in order to certify a levee. She shared with the Commissioners that in order to have Cascade Dam as a flood control point it would take an act of congress. Cynda wanted direction from the Commissioners to determine if Valley County should appeal the Floodplain Maps completed by FEMA. The Commissioners did not believe that if they appealed the floodplain maps that it would change the existing floodplain areas. Commissioner Hasbrouck made a motion to accept the 2016 Floodplain Maps as completed by FEMA on August 26, 2016 using the LIDAR Technology and not appeal the floodplain maps completed by FEMA. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the 2016 Floodplain Maps as completed by FEMA on August 26, 2016 using the LIDAR Technology and not appeal the floodplain maps completed by FEMA.

Chairman Cruickshank began the Personnel Manual Workshop. Prosecuting Attorney, Carol Brockmann explained that she submitted the proposed manual to the Commissioners to review and was inquiring if they had any questions. She requested that the Commissioners take the time to review the proposed manual in order to approve it in the future.

Prosecuting Attorney, Carol Brockmann provided the Commissioners with a status update of the Cafeteria Plan and implementation procedures. The Commissioners would like the matter on the agenda June 19, 2017.

Chairman Cruickshank began the discussion related to the Valley County FRTA Easement on the South Fork Salmon Road. Commissioner Willey was concerned that if the Valley County accepts the easement Valley County would need to continue to expend additional funding for maintenance and repairs. He was concerned that if accepted it would be a long term commitment. Chairman Cruickshank provided a history of the South Fork Salmon Road and


funding that was received for maintenance and repairs of the South Fork Salmon Road. He advised that if Valley County accepts the road, the road could be placed on the blue line maps to receive additional funding. Recreation Director, Larry Laxson discussed a road along the South Fork Salmon Road that had been closed that he would like to see opened to recreationalist. Road Superintendent, Jeff McFadden provided his opinion related to the matter. Commissioner Hasbrouck believed that the concern might be that if Valley County. Commissioner Hasbrouck made a motion to assert the Valley County FRTA Easement on the entire South Fork of Salmon Road. Chairman Cruickshank seconded the motion. Further discussion continued regarding higher potential costs of the road and to maintain the asphalt surface as a paved road. Commissioner Hasbrouck and Chairman Cruickshank voted "aye". Commissioner Willey voted "no". Motion passed to assert the Valley County FRTA Easement on the entire South Fork of Salmon Road with a 2-1 vote in favor.

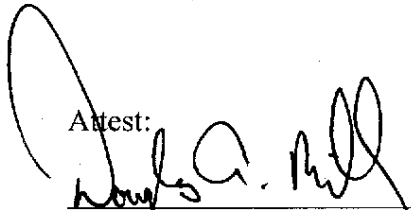
Captain, John Coombs of the Valley County Sheriff's Office presented to the Commissioners related to Jail Deputy Salaries. He expressed to the Commissioners that staffing at the adult detention was at an all-time shortage and with the deputies being required to provide court room security they are not able to cover all of the responsibilities. He advised that patrol would be assisting with the staffing of the detention center and as courtroom security. The Sheriff's Office was recommending to the Commissioners that the implementation of the proposed salary increases be done immediately in order to possibly help with recruitment of new employees. Captain Coombs also informed the Commissioners that the overtime staff would be over expended by September of 2017. Captain Coombs advised that the Commissioners that the Sheriff's Office would also like to eliminate the cap of 100 hours of vacation time for deputies. Captain, John Coombs advised that the proposed increase would be just for the Adult Detention Deputies and vacancies. Commissioner Hasbrouck made a motion to authorize the Sherriff's Office to increase the Jail Detention Deputies to the Market range effective June 1, 2017. The motion died because of a lack for a second.

Chairman Cruickshank made a motion to allow the Sheriff's Office to offer a \$2,500 sign on bonus for open positions and offer a \$500 per month retention bonus for existing employees for July, August, September and October. Chairman Cruickshank withdrew the motion.

Chairman Cruickshank made a motion to increase the existing Detention Deputy employees to the market range by 100% and advertise the vacancies at the proposed minimum range and increasing all other employees 50% of the market range for July, August and September. Commissioner Hasbrouck seconded the motion. No further discussion, Commissioner Hasbrouck and Chairman Cruickshank voted "aye". Commissioner Willey voted against. Motion passed to increase the existing Detention Deputy employees to the market range by 100% and advertise the vacancies at the proposed minimum range and increasing all county employees 50% of the market range for July, August and September by a 2-1 vote.

Commissioners adjourned the meeting at 5:25 p.m.

  
Gordon Cruickshank, Chairman

Attest:  
  
Douglas A. Miller, Clerk



From: Valley County Veterans Service Officer

To: Valley County Board of Commissioners

Date: 12 June, 2017

Subj: Quarterly/Semiannual Veterans' Service Officer Report

Gentlemen,


Since my last report to you on 14 November, 2016 the following actions have taken place. Jim Philpott and I conducted the following appointments with Veterans at the McCall Department of Labor Office: we had 4 Veterans set for appointments on December 8<sup>th</sup>, but we had to cancel due to heavy snow and poor road conditions, we rescheduled them to January; we had 5 Veterans scheduled for 5 January, but again, heavy snow and icy poor roads caused us to cancel, we helped some via phone but had to reschedule into February; we met with 8 Veterans on 2 February; we met with 1 Veteran on 2 March; we scheduled 4 Veterans for 13 April, one of whom failed to keep his appointment; and we met with 5 Veterans on 4 May. And as usual, Jim Philpott and I take advantage while we are in McCall to get caught up on Veterans who have pending claims or appeals. And he brings me up to speed on VA procedures that have changed.

Additional actions taken during this period, in no particular order, are listed below. I received numerous phone calls / emails from local Veterans or others who know I advocate for Veterans, casual encounters locally or in social settings where I answered their questions or arranged an appointment for them during one of our scheduled outreach dates in McCall. I continue to receive referrals from the Idaho Division of Veterans Services, WICAP, Department of Labor (McCall), our local hospitals and members of our American Legion; I follow up on each of them and take the appropriate action. During this time-frame numerous claims for a service-connected disability were opened based on the evidence and documents presented to us that would substantiate a valid claim for health care benefits. We always appeal denied claims if the Veteran can provide the missing documentation, or if we can prove the VA failed to follow their own established rules and regulations. Just recently the new Director of the Veterans Administration announced that the VA and the DOD are in the process of electronically merging the military and health records of past and current military service members. They hope to have this implemented in the next six to eight months. If it is successful it will speed up the current process of searching for past medical issues to support a Veteran's request for VA health care.

The following is a short review of the events that have taken place at Post 60 during this timeframe. We provided \$784 to a local Veteran who had fallen behind in his car payments; his wife left him with two small children and he had to resign his job in Boise to care for them. He returned to Cascade, found employment and couldn't afford to lose his car so that he could work. The Post put on our annual free community Thanksgiving dinner and had a large turnout. Our annual Santa's visit to the Legion was a great hit with the children where they received wrapped new toys, cookies, candy and had their

photos taken with Santa. We've had our usual Friday night dinners, several large catered events such as weddings and fundraisers, one election and one Red Cross Blood Drive. We conducted five Memorial Day ceremonies at local cemeteries and the Legion Hall; and our Auxiliary placed American Flags on each Veteran's gravesite.

This concludes my report and I will answer any questions you may have.

Respectfully,   
Donald M. Keithly, Major USMC (ret)  
Valley County Veterans Service Officer

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, June 12, 2017

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Christina Shaffer
- 9:10 **Elected Official Reports/Discussion**  
Assessor – June Fullmer  
Clerk – Doug Miller  
Prosecutor – Carol Brockmann  
Sheriff – Patti Bolen  
Treasurer – Glenna Young
- Department Head Reports** - 5 Minutes each  
Solid Waste- Cindy Forgy  
WICAP  
Building Department – Anne Guarino  
Court Services – Skip Clapp  
Extension Office- Melissa Hamilton  
Human Resources/Risk Management –  
Information Technology – David Crawford  
Planning and Zoning-Cynda Herrick  
Parks and Recreation- Larry Laxson  
Road & Bridge- Jeff McFadden  
MOU with City of Cascade for Weed Abatement
- 10:30 Executive Session per I.C. 74-206 (f) Litigation
- 11:00 Commissioner Discussion (Correspondence)  
Meeting Minutes of June 5, 2017  
Appointment of Teresa Fonselo to Mental Health Board  
Direct Bill Application for Hyatt Place Boise

## Review of Cafeteria Plan

- 11:15 Indigent and Charity
- 11:30 Valley County Veteran Service Officer Presentation - Mike Keithly
- 11:45 Dispute over Tax Liability— Ken Deibert
- 12:00 Recess for Lunch
- 1:00 Warren Wagon Road Right of Way Discussion-Jeff McFadden
- 1:30 Republican Central Committee Presentation-Gene Tyler
- 1:45 Approval of the Settlement of the Payette National Forest Travel Management Plan
- 2:00 Executive Session per I.C. 74-206 (f) Litigation
- 2:30 Floodplain Map Appeal Discussion/Decision
- 3:00 Personnel Manual Workshop
- 3:30 Valley County FRTA on SFSR Road Discussion/Decision
- 4:00 Jail Deputy Salary Discussion-Captain, John Coombs

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday, June 19, 2017