



# Valley County Property Tax Exemption Appeal Form

**THIS FORM MUST BE RECEIVED ON OR BEFORE THE CLOSE OF  
BUSINESS ON THE FOURTH MONDAY IN JUNE**

**RETURN COMPLETED FORM TO:** Valley County Assessor's Office, PO Box 1350, Cascade, ID 83611

Email: [Assessor@valleycountyid.gov](mailto:Assessor@valleycountyid.gov)

Questions? Contact the Valley County Assessor (208) 382-7126

***\*PLEASE ATTACH A COPY OF THE NOTIFICATION LETTER YOUR ORGANIZATION  
RECEIVED FROM THE BOARD OF VALLEY COUNTY COMMISSIONERS\****

## SECTION 1. - APPLICANT INFORMATION

Property Owner Name: _____	Address: _____
Organization Name: _____	Address: _____
Contact Person Name: _____	Phone (____) ____ - _____
Email: _____	Property Parcel Number: _____
Under what code section was your exemption denied? _____	
If partial exemption was granted, are you appealing to obtain a higher percentage?	<input type="checkbox"/>
Do you wish to present an oral testimony before the Board of Equalization?	<input type="checkbox"/>

## SECTION 2. - REASON FOR THE APPEAL

Idaho Code requires that a person filing an appeal of an assessment or an exemption decision to do so (1) in writing on a form provided by the Assessor; (2) must identify the taxpayer; and (3) must provide the reason for the appeal.

Please provide *detailed* explanation and/or attach documents to substantiate this appeal.

## SECTION 3. - SIGNATURE

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

I have assisted the applicant with completing this form: \_\_\_\_\_ Date \_\_\_\_\_

**Information you need to know about  
Exemption Appeal Form Applications:**

1. Pursuant to Idaho Code § 63-501, an appeal of a property tax exemption denial must be received by the Valley County Board of Equalization **on or before the close of business on the fourth Monday in June.**
2. You will receive notification of when your appeal will be presented to the Board of Equalization. If you have requested to provide oral testimony, be prepared to answer any questions the Board might have about your appeal at that time.
3. This application process is only for use in requesting an appeal stemming from a denial of a tax exemption application, in full or in part, by the Board of Valley County Commissioners.
4. All appellants will receive a written decision from the Board of Equalization after your appeal is presented. If you disagree with the Board of Equalization's decision in this matter, you have the right to appeal to the Idaho Board of Tax Appeals and/or district court and must do so within thirty (30) days after the mailing of the decision pursuant to Idaho Code 63-511.
5. Appeal forms for the ID Board of Tax Appeals are available by calling (208) 334-3354.