

Valley County Planning & Zoning Department

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Fee Schedule

Resolution 2026-11
Date 06/01/2026

Fees include publication and notice fees.

A. <u>Single Purpose Conditional Use Permit</u>	
1. Home-based Business if C.U.P. Required	\$ 200.00
2. All Others	\$ 250.00
B. <u>Multi-Purpose Conditional Use Permit</u>	
1. Administrative Plat	\$ 200.00
2. Short Plat	\$ 300.00
3. Preliminary Subdivision Plat, per plat. When:	
• No new roads or privately maintained roads	\$ 600.00
• Publicly maintained roads	\$1,000.00
• Central sewer and/or water, add	\$ 200.00
4. Final Subdivision Plat to BOCC, per plat	\$ 200.00
5. Amendment to recorded plat, no public hearing required (VCC 10-3-4.B)	\$ 200.00
6. Mobile Home Park	\$1,000.00
7. Planned Unit Development (P.U.D.)	\$1,000.00
• Filing and preliminary review fee	Variable
• Staff, consultants, travel, equipment, administrative and miscellaneous costs necessary to research, review, and process the application will be negotiated between the applicant and the Board of County Commissioners with the Planning & Zoning Staff and Commission acting in an advisory capacity.	
C. <u>Miscellaneous Applications</u>	
1. Variance	\$ 250.00
2. Vacation	\$ 500.00
3. Road Name Change Request	\$ 250.00
4. Administrative Permits (ADU, Floodplain, PSP, RVC)	\$ 75.00
5. Sign Permit	\$ 20.00

<u>D. County Surveyor Fees</u>	\$ 500.00 + \$ 1 per lot
<u>E. Extensions</u>	\$ 250.00
<u>F. Ordinance Amendments</u>	\$ 500.00
<u>G. Miscellaneous Fees</u>	\$1000.00
1. Appeal (fee may be reduced if minor appeal based on scope As determined by the Board of County Commissioners)	\$1,500.00
2. Motion for Reconsideration	\$ 150.00
3. Agricultural Protection Area	
<u>H. Engineering Fees and Deposits</u>	
• All engineering fees will be charged at 105% of the direct costs as billed by the Valley County Engineer.	
• Deposits will be replenished when amount of deposit is less than engineering fees. Administrator will track.	
• Developer may be required to sign a contract agreeing to additional deposits at request of Administrator.	
• Reimbursement will be made to applicant for amount of deposit that exceeds the actual charges plus 5%.	
• Administrator can determine that no deposit will be required if there will be no engineering review.	
• The listed deposit will be made at time of application and will be paid as follows:	
1. Conditional Use Permits – prior to C.U.P. recordation or any construction, extension approvals, or issuance of a building permit	\$ 300.00
2. Subdivision – prior to extension approvals or recordation of the plat	\$1,000.00
3. Variance – prior to approval by the Board of County Commissioners or any construction or issuance of a building permit	\$ 250.00
4. Appeal – prior to action by the Board of County Commissioners	\$ 300.00
5. Vacation – prior to recordation of the approval	\$ 300.00
• Reimbursement for Review of BMPs in Riparian Areas:	
Tier 1 -	\$ 500.00
Tier 2 -	\$1,000.00
Tier 3 – (large projects <i>tbd</i> by Engineer)	
<u>H. Street Signs</u> : Prices includes sign, post, hardware, and labor.	
• 1 Street Name Sign at Intersection	\$ 140.00
• 2 Street Name Signs at Intersection	\$ 165.00
• Stop Sign	\$ 50.00

Note: Planning and Zoning Fees are in addition to other fees that may be charged by other county departments, i.e., recording fees, approach permits, etc.

Other Fees

Copies

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|-----------------|--|
| • 8 ½ x 11 inch | \$0.15 |
| • 11 x 17 inch | \$0.20 |
| • 18" | \$2.50 for 1 sheet, \$2.35 for multiples |
| • 36" | \$4.00 for 1 sheet, 3.70 for multiples |