

# Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
June 22, 2026**

**PRESENT:**                   **SHERRY MAUPIN (CHAIRMAN)**  
                                  **NEAL THOMPSON (COMMISSIONER)**  
                                  **KATLIN CALDWELL (COMMISSIONER)**  
                                  **GABRIELLE KNAPP (CLERK)**

Chairman, Sherry Maupin led the Pledge of Allegiance.

1. **Action Item:** Chairman Maupin presented the commissioners' agenda for June 22, 2026. Commissioner Thompson made a motion to approve the commissioners' agenda for June 22, 2026. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for June 22, 2026.
2. **Action Item:** Commissioner Maupin presented the commissioners with the meeting minutes from June 15, 2026. Commissioner Caldwell made a motion to approve the meeting minutes from June 15, 2026. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the meeting minutes from June 15, 2026.
3. **Action Item:** Decision on Non-Profit Property Taxes for Alzar School was tabled to next meeting so that the Commissioner can get counsel.
4. **Action Item:** Commissioner Caldwell made a motion to approve Hatch Design contract. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Hatch Design contract.
5. **Action Item:** Commissioner Caldwell made a motion to approve Board Orders and Claims. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Board Orders and Claims.

Board of County Commissioners Meeting  
June 22, 2026

6. **Action Item:** Clearwater Financials presented their Community Scenario Survey. The Commissioners were given a small, medium and large option for design. The Commissioners wanted more information on the large option design. The information needs to include cost, bathroom location, vendor location and parking. The item was tabled to a future meeting and no action was taken.
7. **Action Item:** Jamie Coffey Kelly presented the Valley County Veteran Service Officer Quarterly Update. Coffey Kelly mentioned that they had 31 outreach visits, 42 follow-ups, 10 home visits and 0 hospital visits during this quarter. They have monthly outreach with the State Service Officer at the Legion (first Friday of every month). In addition, they have meetings with the veterans and their families in person or by phone to review outcomes of new or existing claims. Veteran breakfast is also available at The Den in McCall 1<sup>st</sup> and 3<sup>rd</sup> Wednesday 7am-8:30am. They participate in the McCall and Cascade American Legion when scheduled to assist. Nov. 14, 2026, is the Date of this year's Stand Down. No action was taken.
8. **Action Items:** Commissioner Caldwell made a motion to approve The facilities engineering assessment of the transfer site. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve The Facilities Engineering Assessment.
9. **Action Items:** Facilities Director, Terri Kenneda, requested PTO payout for over max accrual for Solid Waste employees. The commissioners were in favor of paying out the employee's comp time but not PTO. This matter was moved to next meeting's agenda to be changed to requesting comp time accrual payout for Solid Waste employees. No action was taken.
10. Clerk, Gabby Knapp, began budget workshops with the listed departments. The first Fiscal Year 2027 Budget Workshop was for the Fire Mitigation department and in attendance was Fire Mitigation Director, Mara Hlawatschek for account 116-00.
11. Dylan Martin presented Idaho Power Initiatives for this coming summer. He began by stating that Idaho Power serves 1.3 million people in total for Idaho and Oregon. Martin discussed clean energy and showed that Idaho Power is at par if not ahead in clean energy initiatives compared to the national average. They are also committed to affordability and working hard to keep their prices 20% below national average. Martin added that Idaho Power has given back \$1.5 million to the community through community contributions, employee community funds, capital campaign and vehicle donations. Idaho Power's upcoming projects are as follows: Clear Creek Substation, Lake Fork to Cascade Transmission Line, Emmett to Cascade Transmission Line, Wildfire Mitigation Projects, Cascade Dam Relicensing, Tree Trimming/Mitigation and New Technologies.
12. **Action Item:** Commissioner Caldwell motioned to approve the request authorization to apply for the FY27 EdPro Grant from Idaho Department of Commerce. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the request authorization to apply for the FY27 EdPro Grant from Idaho Department of Commerce.

13. Dylan Martin gave program updates for the West Central Mountain Economic Development Council (WCMEDC). He reported that WCMEDC was focusing on workforce and housing assessment needs and they have updated their data. Last year, they had a Housing Round Table - two meetings took place in McCall and one in Cascade, both had hybrid options for convenience. Both meetings were well attended and were led by the WCMEDC. WCMEDC also offers free classes for the Workforce Development Program for small businesses and employee training. They get funding support from different cities and Perpetua. WCMEDC has also partnered with Boise State University on the Regional Resiliency Assessment, Fire Working Groups, emergency management, infrastructure, water quality, fire and how to be more resilient in the future not just from a fire standpoint but also infrastructure and growth.

WCMEDC's big focus this year is manufacturing. They want to support it by providing training and workshops for the manufacturing business and its future employees. These training and workshops would help build a pool of skilled trades and construction in mining and so on. In addition, WCMEDC is also partnered with the Department of Commerce and Small Business Development Center. This partnership provides finance, accounting and employment help to the small businesses in the area. WCMEDC also began a partnership with the Creative District, which consists of stain glass makers, wood workers, painters – anybody that has a creative outlet and is trying to build a business with their creations. The Creative District helps the individuals meet and collaborate on how to grow their business and help one another.

Another new group that WCMEDC partnered with is the Wild Women's Leadership and Development Group. During their last meeting they had 60-70 women with businesses in attendance. A highlighted partner is WCMEDC's partnership with the Cascade Geothermal Loop Project that is still on the planning stage but once they break ground WCMEDC would be even more involved to help along the way because geothermal will be good for the commercial side initially but will be beneficial for everyone in the long run. Lastly, the partnership with the South Lake Advisory Committee is looking at the wastewater issue. WCMEDC is planning to support them where they can. In conclusion, WCMEDC connections have expanded and it shows in the Annual Summit meeting that they have. The attendance has grown that they may need a bigger venue. It's probably because WCMEDC has pivoted to infrastructure-based which is what this county needs more and it brought everyone to the table.

14. **Action Item:** Lieutenant Mike Lacroix explained that the jail's fingerprinting system is not working properly and they may have to rely on doing fingerprints manually again. His recommendation was to move to Crossmatch Livescan System because it offers more technology capabilities and comes with a service provider. He added that Valley County does not qualify for the livescan system grant but may be able to get the laptops that go with the livescan through grants. Crossmatch Livescan System is \$18,993.85 and laptops are \$10,000 each. Commissioner Caldwell made a motion to approve purchasing the Crossmatch Livescan System. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve purchasing the Crossmatch Livescan System.
15. **Public Hearing/Action Item:** Commissioner Caldwell made a motion to remove petition to vacate and validate two short segments of Old Council Road from the table. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to remove

petition to vacate and validate two short segments of Old Council Road from the table. Chairman Maupin asked for a staff report. Planning & Zoning Director, Cynda Herrick, provided a staff report to the commissioners for consideration.

- Road and Bridge Director, Kersten Dittrich spoke on behalf of the County
- Recreation Director, Dave Bingaman spoke on behalf of the county.
- Mr. Squire spoke on behalf of the petitioner.
- Mr. Giblette spoke on behalf of the petitioner.
- Jean Revala Luze gave testimony in opposition to the appeal.

Chairman Maupin closed the public hearing. The commissioners deliberated. Commissioner Caldwell motioned to deny the petition to vacate and validate two short segments of Old Council Road (to realign the road's connection to West Mountain Road). Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to deny the petition to vacate and validate two short segments of Old Council Road (to realign the road's connection to West Mountain Road).

16. **Action Item:** Planning and Zoning Director Cynda Herrick presented the Newton Subdivision Development Agreement Negotiation.

Road and Bridge Director, Kersten Dittrich spoke on behalf of the county.

Recreation Director, Dave Bingaman spoke on behalf of the county.

Trevor Howard spoke on behalf of the owners.

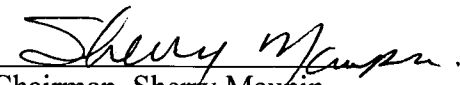
Shane Newton, the owner, spoke on behalf of himself.

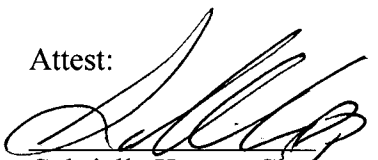
17. Cris Hale asked the commissioner if they would be willing to lease county road department buildings. The commissioner agreed to get back with Mr. Hale in a week.

18. **Action Item:** Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)- "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student"- Evaluation. Commissioner Caldwell seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b) at 2:31 pm.

19. **Action Item:** Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-evaluation.

The commissioners adjourned at 3:45 p.m.

  
Chairman, Sherry Maupin

Attest:  
  
Gabrielle Knapp, Clerk



AMENDMENT NO. 6
TO PROFESSIONAL SERVICES CONTRACT FOR
VALLEY CO. TRANSFER STATION IMPROVEMENTS PROJECT

This amendment, agreed upon by Valley County (Client) and Great West Engineering (Engineer), is for the purpose of modifying the said agreement dated June 24, 2024, and previous amendments for professional services as follows:

Add the following additional services:

Great West Engineering will provide professional engineering services to assist Valley County in evaluating areas of uncovered waste and damage to the closed landfill cover system. Because the extent of the impacts and the corrective measures needed are not yet fully known, services under this amendment will focus on site assessment, identification of problem areas, and development of recommendations for corrective action.

Services may include site reconnaissance; review of available design, closure, and operational records; evaluation of existing conditions; and coordination with the Idaho Department of Environmental Quality (DEQ) regarding applicable solid waste requirements and the approach to remediate the issues. As needed, services may also include geophysical investigation and topographic surveying to identify and map suspected areas of waste exposure or cover failure. If warranted, follow-up field investigations may be performed using excavation equipment provided by others to verify subsurface conditions and support recommendations.

The County may also request input and design engineering services for relocation of the wood waste debris and processing area to the Recycling Center in Lake Fork. If authorized, these services will be performed on an as-requested basis under this amendment.

All deliverables will be defined based on project needs.

Client shall pay Great West Engineering as compensation for Professional Services as follows:

For completion of professional services and reimbursable expenses, Client shall pay for services at hourly rates and expenses for a total not to exceed of \$75,000, according to the current 2026 billing rate schedule (see attached). Services may span into subsequent years and are subject to rate adjustments.

This Amendment increases the previous amount from \$392,000 to \$467,000.

Valley County and Great West Engineering hereby agree to this amendment.

GREAT WEST ENGINEERING, INC.
[Signature] June 16, 2026
Travis Pyle, PE Date
Regional Team Manager

VALLEY COUNTY, IDAHO
[Signature] 6/27/26
Authorized Signature Date
Sherry Maysin Chairperson
[Print Name & Title] BOCC



**2026 SCHEDULE OF BILLING RATES**

	<u>Hourly Rate</u>
Clerical Support .....	\$88
Project Assistant .....	104
Project Coordinator .....	120
Project Specialist .....	150
Project Administrator.....	158
Certified Grant Writer 1 .....	165
Certified Grant Writer 2 .....	191
Environmental Scientist .....	167
GIS Specialist .....	139
Resident Project Representative 1 .....	165
Resident Project Representative 2 .....	180
Designer.....	151
Senior Designer .....	172
Planner I.....	146
Planner II.....	158
Planner III.....	178
Senior Planner .....	189
Senior Hydrogeologist.....	212
Assistant Project Manager .....	150
Engineering Tech.....	104
Engineer 1.....	154
Engineer 2.....	166
Engineer 3.....	177
Engineer 4.....	187-202
Engineer 5.....	214-226
Engineer 6.....	232-239

**Reimbursable Expenses** include but are not limited to:

Auto Mileage .....	\$ .85/mile
Outside Consultants, Fees, Shipping, Supplies, Travel & Per Diem .....	1.10x cost

\*These rates are subject to periodic adjustment.

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday June 22, 2026

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Gabby Knapp prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda
- 9:00 Commissioner Discussion
  - Action Items:** Meeting Minutes of June 8, 2026
  - Decision on Nonprofit Property Taxes for Alzar School
  - Sign Hatch Design Contract
- 9:00 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Robyn Elliott
- 9:00 **Action Item:** Presentation of Survey Results from the Community Scenario Survey – Clearwater Financial
- 9:45 **Action Item:** Valley County Veteran Service Officer Quarterly Update – Jamie Coffey-Kelly
- 10:00 **Action Items:** Facilities: Engineering Assessment Approval.
  - Requesting PTO max accrual payout for Solid Waste employees –
  - Facilities Director, Terri Kennedy
- 10:15 Budget Workshop for Fiscal Year 2027-Clerk, Gabby Knapp  
116-00 Fire Mitigation – Director, Mara Hlawatschek
- 10:30 Idaho Power Initiatives for This Coming Summer – Dylan Martin
- 11:00 **Action Item:** Request Authorization to Apply for the FY27 EDPro Grant from Idaho Department of Commerce

Program Update Presentation - West Central Mountain Economic  
Development Counsel - Dylan Martin

- 11:50 **Action Item:** Request for Livescan Purchase – Lieutenant, Mike Lacroix
- 12:00 Recess for Lunch
- 1:00 **Public Hearing/Action Item:** Petition to Vacate and Validate Two Short Segments of Old Council Road (to Realign the Road’s Connection to West Mountain Road) – Planning and Zoning Director, Cynda Herrick
- 2:00 **Action Item:** Newton Subdivision - Development Agreement Negotiation – Planning and Zoning Director, Cynda Herrick
- 2:30 Opportunity for General Public to Present to Commissioners
- 2:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation; dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”- Evaluation

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday June 29, 2026